



**The URBACT II Programme**  
2007 - 2013

Audit Trail

**URBACT PROJECT HERO**

**PARTNER** Municipality of Naples

Institution	Municipality of Naples
Responsible Unit / Department	5 <sup>th</sup> Central Department of Infrastructures - URBACT project unit
VAT number	01207650639
Address	Via Speranzella, 80
Postal code	80132
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Area	
Country	Italy
Phone	0039 0817958932/34/17
Mobile	0039 3395677396
Fax	0039 0817958939
E-mail	urban@comune.napoli.it
Responsible person	Arch. Gaetano Mollura
Function	Responsible of URBACT project unit

**A) FINANCIAL MANAGEMENT**

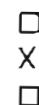
1) Is the financial management system<sup>1</sup> set up by the project:

Centralised  
Decentralised  
Mixed



2) Are the local contributions:

Transferred by the Partner to the Lead Partner  
Spent, accounted and certified by each Partner  
Others \_\_\_\_\_



<sup>1</sup> For further details see the Programme Manual, fact-sheet 6b, section 7.



## **B) ENTITIES IN CHARGE OF DIFFERENT FUNCTIONS**

Please indicate the body/unit/department responsible for:

### **1. MANAGING PROJECT**

Institution/Department	Municipality of Naples
	5 <sup>th</sup> Central Department of Infrastructures - URBACT project unit
Responsible person and function	Arch. Gaetano Mollura, Responsible of URBACT project unit
Telephone	0039 0817958932/34/17
Fax	0039 0817958939
Email	urban@comune.napoli.it

### **2. ORDERING PAYMENTS** (if different from "managing project")

Institution/Department	Municipality of Naples
	5 <sup>th</sup> Central Department of Infrastructures - Service for the valorisation of the Historical Centre
Responsible person and function	Arch. Giancarlo Ferulano Head of department
Telephone	0039 7958930
Fax	0039 7958938
Email	cittastorica@comune.napoli.it

### **3. EXECUTING PAYMENTS**

Institution/Department	Municipality of Naples	
	5 <sup>th</sup> Central Department of Infrastructures - Service for the valorisation of the Historical Centre	
Responsible person and function	Arch. Giancarlo Ferulano Head of department	
Telephone	0039 7958930	
Fax	0039 7958938	
Email	cittastorica@comune.napoli.it	



#### 4. CERTIFYING THE DECLARED EXPENDITURE (CERTIFYING BODY)

Institution/Department	Municipality of Naples
	Department for Innovative finance and European Funds
Responsible person and function (designated by the Member State)	Francesca Iacono
	Head of department
Telephone	0039 0815800517
Fax	00390815802039
Email	finanza.innovativa@comune.napoli.it

**5. ARCHIVING THE DOCUMENTS** (retaining all files, documents and data about the project on customary data storage media in a safe and orderly manner at least until 31 December 2020<sup>2</sup>)

Institution/Department	Municipality of Naples
	5 <sup>th</sup> Central Department of Infrastructures – URBACT project unit
Responsible person and function	Arch. Gaetano Mollura, Responsible of URBACT project unit
Telephone	0039 0817958932/34/17
Fax	0039 0817958939
Email	urban@comune.napoli.it

**C) VAT** (to be filled in only in the case that the partner spends and declares some expenditure)

Does the partner declare the expenditure including the VAT?

YES

NO

Is the VAT recoverable by the partner?

<sup>2</sup> All partners must keep all invoices and proof of payments until 31 December 2020. Supporting documents are also needed such as timesheets for part-time staff and calculations of overhead costs. Additional information on supporting documents for the accounted and certified expenditure are available in chapter 4 of fact-sheet 6b of the Programme manual.



YES

NO

Please add some explanations if necessary:

#### **D) SIGNATURE**

Partner's responsible person (name in capital letters):

Arch. Gaetano Mollura

Function:

Responsible of URBACT project unit

Signature:

*Gaetano Mollura*

Date and place:

Naples, 16/10/08

